



BRANDON SCHOOL DIVISION

June 19, 2019

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, JUNE 24, 2019
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, June 10, 2019.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

2.04 Board Operations

- Reports**
- Trustee Inquiries**

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – June 24, 2019.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Finance and Facilities Committee Meeting K. Sumner

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation**
- From Board Agenda**
- MSBA Issues**

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

- 50/2019 The Board finds the monitoring report on Finance and Facilities Goal #3 – “*To lobby the province for increased Tier II and Tier III support given the large and increasing needs of the student population in Brandon School Division*” to be acceptable.
- 51/2019 That the proposal from the YMCA of Brandon to operate the Child Care Center at Maryland Park School be accepted.
- 52/2019 That the Tender from Jacobson Commercial Ltd. In the amount of \$61,755.33 (including taxes) for the Carpet and Flooring Supply/Installation at Earl Oxford and Waverly Park and for the Carpet and Flooring Supply/Installation with asbestos removal at Crocus Plains Regional Secondary School and École secondaire Neelin be accepted.

53/2019 That the Brandon School Division supports an easement agreement with BellMTS for the southern portion of the Kirkcaldy Heights School property whereby BellMTS can install new underground cable.

5.06 Bylaws

By-Law 6/2019

2nd Reading:

That By-law 6/2019, being a borrowing by-law in the amount of \$992,900 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Linden Lanes School

Grooming Room Renovation

Maryland Park School

New K-8 School

École New Era School

Steam Unit Ventilator Replacement

be now read for the second time, having been first read on June 10, 2019.

3rd Reading:

That the rules be suspended and By-Law 6/2019 be now read for a third and final time, and taken as read, finally passed.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, August 26, 2019, Boardroom.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JUNE 10, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray (arrived at 6:40 p.m.), Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added five (5) In-Camera items to the agenda.

Trustee Bambridge added one (1) item for In-Camera.

Trustee Montague added one (1) item for In-Camera.

Trustee Ross added four (4) items for In-Camera.

Mr. Sumner – Mr. Montague
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held May 27, 2019 were circulated.

Mr. Bartlette – Ms. Letain
That the Minutes be approved.
Carried.

Ms. Fallis – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:07 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) The Superintendent/CEO, provided an update on a Personnel Matter.
- c) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel matter.
- d) The Secretary-Treasurer provided information on a Personnel Matter and received direction from the Board.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) Trustee Ross discussed four (4) Board Operations Matters with Trustees.
- b) Trustee Bambridge spoke on a Board Operations Matter.
- c) Trustee Montague asked questions and discussed a Board Operations Matter with Trustees.
- d) The Superintendent/CEO spoke on a Board Operations Matter.

- Trustee Inquiries

Mr. Montague – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (6:40 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

- a) Students Emily Robb, Vincent Massey High School, Rayna Shepherd, Kirkcaldy Heights School, and Aiden Simard, École secondaire Neelin High School, were recognized for winning at local and national science fairs.

Trustee Ross spoke with each student and asked them to describe their projects. Trustee Ross congratulated the students and thanked them for attending.

- b) Nicole Koroluk, Vice Principal/Teacher Librarian, Kirkcaldy Heights School, was recognized for receiving the Manitoba Reading Association Crocus Award for Literacy Advocacy.

Trustee Ross thanked Ms. Koroluk for her contributions to literacy leadership within the Brandon School Division.

- c) Val Arthur, teacher, Meadows School, was recognized for receiving the Brandon University 2019 Distinguished Teacher Award (K-5 category).

Trustee Ross noted that this is a very important award and that the Brandon School Division is very proud of Ms. Arthur's work.

3.02 Communications For Information

- a) Peter Buehler, President, Brandon Teachers' Association, May 29, 2019, addressed to Dr. Casavant, Superintendent/CEO, providing an updated listing of the officers of the Brandon Teachers' Association for the term beginning July 1, 2019 and continuing to June 30, 2020 as follows:

Cale Dunbar	President
Tammy Tutkaluk	Vice-President
Sage Robinson	Treasurer
Alison Johnston	Secretary
Richard Derewianchuk	Member-at-Large

The Chairs of Standing Committees of the Association are also provided.

Ordered filed.

3.03 Communications For Action

- a) Robyn Romeril, Recording Secretary, CUPE Local 737, May 12, 2019, addressed to Mr. Denis Labossiere, Secretary-Treasurer, requesting permission for Jamie Rose, School Bus Driver/Utility Worker, Maintenance and Transportation, to be absent three days per week from his workplace starting September 4, 2019 to June 30, 2020. CUPE is requesting that Mr. Rose be booked off every Tuesday, Wednesday and Thursday. CUPE Local 737 will reimburse the Brandon School Division for loss of wages, benefits, etc.

Referred Motions.

- b) Robyn Romeril, Recording Secretary, CUPE Local 737, May 30, 2019, addressed to Ms. Yemi Otukoya, Director of Human Resources, requesting an extension of the leave of absence for Jamie Rose, Maintenance and Transportation, from his position from July 1, 2019 until September 30, 2019 for union purposes, as per Article 18.04 (a) of the Collective Agreement. CUPE Local 737 will reimburse the Brandon School Division for loss of wages, benefits, etc.

Referred Motions.

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the June 10, 2019 Report of Senior Administration:

- Celebrations

- *Honouring the Good Road Gala* – May 23, 2019
- Schulich Leadership Scholarship – Crocus Plains Regional Secondary School
- University of Waterloo Chemistry Examination – May 10, 2019
- Information Items
 - Manitoba Education and Training Correspondence
 - Letter from Jennifer Maw, Acting Coordinator, Manitoba Education and Training, in appreciation of the outstanding contributions of Sukhminder Bath, Teacher, Vincent Massey High School
- Presentations
 - Physical Education and Health Education Specialist – B. Stephens
 - Continuous Improvement at Riverheights School – B. Shamray, A. Cheung, S. Bartley, B. Tocher
 - Monitoring Report on Board Governance Goal 3 – Finance and Facilities – D. Labossiere

Ms. Bambridge – Mr. Murray

That the June 10, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Personnel and Policy Committee Meeting

The written report of the Personnel and Policy Committee meeting held on May 28, 2019 was circulated.

Mr. Murray – Ms. Bambridge

That the Report be received and filed.

Carried.

b) Finance and Facilities Committee Meeting

The written report of the Finance and Facilities Committee meeting held on June 4, 2019 was circulated.

Trustee Bartlette asked questions for clarification regarding Johnson (DDC) Controls.

Mr. Sumner – Mr. Montague

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

Postponed from the May 27, 2019 Board Meeting

39/2019 Mr. Sumner – Ms. Letain

That the proposed budget dates for the 2020-2021 budget deliberations be as follows, subject to receiving the Provincial funding announcement by January 31, 2020:

Thursday, February 13, 2020	Budget Presentation
Tuesday, February 18, 2020	Budget Deliberations
Tuesday, February 25, 2020	Public Budget Consultation
Monday, March 9, 2020	Board Meeting–Final Budget Approval

Trustee Sumner spoke to this item, noting that in the last few years, the budget dates had been adjusted to account for the Division receiving the Provincial funding announcement later than in previous years. This was to ensure that Senior Administrative staff had sufficient time to prepare the Preliminary Budget for the Board. In proposing this set of dates, the Finance and Facilities Committee wanted to add a week back into the budget process to give a little bit of room in the case that exceptional circumstances arise, or something that requires further deliberation of the budget, the Board would have an extra week's time.

Trustee Murray spoke to this item also and suggested the Board discuss the proposed dates.

Trustee Montague indicated that he felt there is value in having a Public Budget Consultation to hear the public's feedback before Budget Deliberations take place.

Amended Motion:

39/2019 Mr. Murray – Mr. Montague

That the proposed budget dates for the 2020-2021 budget deliberations be as follows, subject to receiving the Provincial funding announcement by January 31, 2020:

Thursday, February 13, 2020	Budget Presentation
Thursday, February 20, 2020	Public Budget Consultation
Monday, February 24, 2020	Budget Deliberations
Monday, March 2, 2020	Special Board Meeting – Public Budget Presentations
Monday, March 9, 2020	Board Meeting – Final Budget Approval

Carried. (7-1 – Trustee Bambridge abstained)

41/2019 Ms. Letain – Mr. Sumner

That the request of CUPE Local 737, that the President of the Association, Mr. Jamie Rose, be seconded from the Division on a full-time basis from July 1, 2019 to September 30, 2019 and for three (3) days per week from October 1, 2019 to June 30, 2020 for union purposes as per Article 18.04 (a) of the Collective Agreement be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.

Carried.

42/2019 Ms. Kejick – Ms. Bambridge

That the Memorandum of Understanding (MOU) between The Brandon School Division and Assiniboine Community College (ACC) to facilitate the delivery of ACC's Comprehensive Health Care Aide (CHCA) program at Crocus Plains Regional Secondary School (CPRSS) for the 2019-2020 Academic/School year be approved; and that the

Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

43/2019 Ms. Bambridge – Ms. Kejick

The Board finds the monitoring report on Education and Community Relations Goal #2 – “Building relationships with existing and new stakeholder groups and with government” to be acceptable.

Carried.

44/2019 Mr. Bartlette – Ms. Fallis

That the Board of Trustees hire a consultant to work with the Board on the Superintendent/CEO Evaluation for 2019-2020, be approved.

Carried.

45/2019 Ms. Fallis – Mr. Bartlette

That the catchment area for the new Maryland Park School in Southeast Brandon be established as presented to the public at the Maryland Park School – Catchment Information Session held on May 22, 2019.

Carried.

46/2019 Mr. Bartlette – Mr. Montague

That the low Tender from Atlas-Apex Roofing Inc. in the amount of \$392,453 (plus GST) for the Riverheights School Roof Replacement Project be accepted, subject to approval by the Public Schools Finance Board.

Trustee Bartlette requested additional information on what area of the Riverheights School roof is being replaced. The Secretary-Treasurer responded that the north section of the Riverheights School roof is being replaced. This area is section A2 and B2, which is over the gymnasium.

Carried.

47/2019 Mr. Montague – Ms. Fallis

That the tender from Brandon Heating and Plumbing in the amount of \$44,224.26 (plus applicable taxes and consulting fees) for the supply and installation of DDC Controls for the three (3) air handling units at École New Era School be approved.

Carried.

48/2019 Mr. Montague – Ms. Fallis

That the amount of \$52,700 from the Operating Fund Accumulated Surplus be allocated to a Johnson (DDC) Controls Capital Reserve Fund for the replacement of DDC Controls for the three (3) air handling units at École New Era School, subject to PSFB approval.

Carried.

49/2019 Mr. Sumner – Ms. Kejick

That the Board of Trustees write a letter to Manitoba Education and Training, requesting that the MUST Fund fees be exempt from the administrative cap calculations.

Trustee Sumner spoke to this motion.

Carried.

5.06 Bylaws

Ms. Bambridge
By-Law 6/2019

1st Reading:

That By-law 6/2019, being a borrowing by-law in the amount of \$992,900 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Linden Lanes School
Maryland Park School
École New Era School

Project

Grooming Room Renovation
New K-8 School
Steam Unit Ventilator Replacement

be now read for the first time.

Carried.

5.07 Giving of Notice**5.08 Trustee Inquiries**

a) Trustee Montague:

"In response to the Calls for Action in the Truth & Reconciliation Report and the recent MMIWG final report, what has the/is the Division doing/done to address these calls regarding Indigenous education and history in our schools?" (TRC Call to Action 62, MMIWG Call to Action II).

The Superintendent/CEO responded that a response would be provided to Trustee Montague in fall 2019.

6.00 ANNOUNCEMENTS

- a) Brandon School Division Long Service Retirement Dinner – 6:00 p.m., Thursday, June 13, 2019, Victoria Inn.
- b) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, June 18, 2019, Boardroom.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, June 24, 2019, Boardroom.

7.00 ADJOURNMENT

Mr. Sumner – Ms. Bambridge
That the Board do now adjourn. (8:36 p.m.)
Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

June 24, 2019

A. Administrative Information

I. CELEBRATIONS

1. GRADUATION CEREMONIES

Brandon School Division is pleased to recognize the Class of 2019 at the following graduation ceremonies:

- Neelin High School Off Campus – June 21, 2019
- Crocus Plains Regional Secondary School – June 24, 2019
- École secondaire Neelin High School – June 25, 2019
- Vincent Massey High School – June 26, 2019

II. COMMUNITY CONNECTIONS

The following community connections were made by Dr. Casavant, Superintendent/CEO from June 5, 2019 to June 18, 2019.

- June 5, 2019 – meeting with IBM Canada K-12 Education and Baragar Systems
- June 5, 2019 – Administration Office staff luncheon (in support of the *Division Office Acts of Kindness Scholarship*)
- June 10, 2019 – meeting with Kevin Tacan, Indigenous Elder
- June 11, 2019 – Operational – Divisional Leadership Team meeting
- June 12, 2019 – meeting with Dr. David Docherty, President and Vice-Chancellor, Brandon University and Mark Frison, President & CEO, Assiniboine Community College
- June 12, 2019 – meeting with Dr. Heather Duncan, Associate Vice-President (Research), Professor and Dean, Brandon University
- June 13, 2019 – Brandon School Division long service retirement/resignation dinner
- June 14, 2019 – Brandon Police Board meeting

“Accepting the Challenge”

- June 17, 2019 – Community Mobilization Steering Committee meeting
- June 17, 2019 – meeting with Chief Wayne Balcaen, Brandon Police Service
- June 17, 2019 – telephone meeting with Glen Parker, Sales & Marketing Director, The Brandon Sun
- June 18, 2019 – Continuous Improvement Plan – Divisional Leadership Team meeting

III. SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Elementary Schools	5 total	2 – 3 day 1 – 3 day 1 – 5 day 1 – 7 day	Drug and Alcohol Policy Assaultive Behaviour Assaultive Behaviour Assaultive Behaviour
High Schools	15 total	3 – 3 day 2 – 4 day 3 – 4 day 1 – 5 day 1 – 5 day 3 – 5 day 1 – 7 day 1 – 11 day	Unacceptable Behaviour Drug and Alcohol Policy Unacceptable Behaviour Drug and Alcohol Policy Assaultive Behaviour Unacceptable Behaviour Assaultive Behaviour Unacceptable Behaviour

IV. INFORMATION ITEMS

1. MANITOBA EDUCATION AND TRAINING CORRESPONDENCE

HEALTHY SCHOOLS GRANT

For InformationDr. Casavant

Correspondence has been received from Honourable Cameron Friesen, Minister of Health, Seniors and Active Living; and Honourable Kelvin Goertzen, Minister of Education and Training advising that Brandon School Division will receive \$23,138.30 in the 2018/2019 school year to support the delivery of Healthy Schools programming.

CONTINGENCY FUND ALLOCATION

For InformationDr. Casavant

Correspondence has been received from Honourable Kelvin Goertzen, Minister of Education and Training confirming the allocation of a contingency fund in the amount of \$12,713.00 to Brandon School Division. These funds are to be used

towards programming and other learning supports for recently arrived English as an Additional Language (EAL) students with high needs.

2. COLLABORATIVE LEARNING TEAM GRANT

For InformationDr. Casavant

Correspondence has been received from Roland Stankevicius, General Secretary, The Manitoba Teachers' Society, advising that a 2019/2020 Collaborative Learning Team Grant for \$2835.95 has been approved for Earl Oxford School. The focus of the Earl Oxford School study is *Best RTI Practices in Literacy & Numeracy*.

3. HEAD TEACHERS 2019-2020

For InformationDr. Casavant

The Superintendent/CEO has approved the following Head Teachers for the 2019/2020 school year:

Alexander	Shannon Kohut, Krista Clayton, Coralie Church (September 2019 - March 2020), Laura Kirkup (April – June 2020)
Betty Gibson	Kristen Welsh, Krista Adams
Crocus Plains	Brent Allum, Paula Nelson
Earl Oxford	Kimberly Humphries, Bryanne McLaughlin
George Fitton	Jennifer Meadows, Bart Brown
Green Acres	Shane Baranyk, Malcolm Oldcorn, Glenn Steele
Harrison	Bernie Perreux, Glen Simard, Laura Cox
J. R. Reid	Cori Biech, Cathie Hollier, Shannon Graham
King George	Bryce Ketcheson, Cynthia Kelly
Kirkcaldy Heights	Jason Curtis, Warren Birch
Linden Lanes	Angeline Templeton, Maria O'Greysik
Meadows	Janelle Jones, Teresa Flannery
Neelin	Robert Cullen, Trevor Korman
Neelin High School Off Campus	Carolyn Blaine, Raven Willoughby, Tammy Ballingall
New Era	Nicole Olson, Neil Bessette
O'Kelly	Maureen Thompson, Curtis Halls, Paige Tayler
Riverheights	Sharon Bartley, Justin Chuchmuch
Riverview	Cathy Grain, Kelly Corkish Makkituq, Maureen McDuffe
St. Augustine	Mike Kanski, Heather Swaenepoel, Trina Hayter
Spring Valley	Kelsey Penner
Valleyview	Wendy Piche, Ben Zubrycki, Margo Bell
Vincent Massey	Ashley Dyson, Kevin Grindey
Waverly Park	Jeff Sawchuk, Bobbi Meyer

4. EARLY YEARS, MIDDLE YEARS, AND HIGH SCHOOL ATHLETICS – HIGHLIGHTS FROM SEMESTER TWO

For Information B. Stephens

Blake Stephens, Physical Education and Health Education Specialist, has provided the following information regarding highlights from various Early Years, Middle Years, and High School Athletics events over the course of Semester Two.

Athletics Report – Second Semester Summary

A number of athletic events took place in Brandon School Division during the second semester (February 2019 – June 2019). Schools are fortunate to have coaches who volunteer countless hours to teach their student athletes not only sport specific skills, but also life skills such as sportsmanship, teamwork, commitment, cooperation, etc.

At the Early Years and Middle Years level, there are no league championships. Teams either arrange their own games and/or participate in a jamboree. The following table outlines the number of teams and players participating in various jamborees at the Early and Middle Years level.

EARLY YEARS ATHLETICS		
Sport	Teams	Participants
Grade 4-6 Cross-Country		
• Girls and Boys		512
Grade 4-6 Track and Field		
• Girls and Boys		774+
MIDDLE YEARS ATHLETICS		
Sport	Teams	Participants
Grade 7-8 Badminton		
• Girls and Boys		549
Grade 7-8 Basketball		
• Girls	14	212
• Boys	21	316
Grade 7-8 Track and Field		
• Girls and Boys		593+

Approximately 940 student athletes from the three Brandon School Division high schools competed in athletic events during the second semester.

The following tables provide a summary of each event during this period. They include:

- A list of all Brandon School Division League Champions
- The high school teams who competed at the Provincial Championships
- The results from the Provincial Championships

BRANDON SCHOOL DIVISION – CITY HIGH SCHOOL LEAGUE CHAMPIONS	
Sport	School
Badminton	Approximately 173 students from the three high schools competed in the league championship, and 24 participated in the MHSAA Championships.
Baseball	Vincent Massey High School
Basketball	
• Grade 9 Girls	Vincent Massey High School
• Grade 9 Boys	École secondaire Neelin High School
• Junior Varsity Girls	Crocus Plains Regional Secondary School
• Junior Varsity Boys	École secondaire Neelin High School
• Varsity Girls	École secondaire Neelin High School
• Varsity Boys	Vincent Massey High School
Curling	
• Girls	Vincent Massey High School
• Boys	Crocus Plains Regional Secondary School
Soccer	
• Girls	Vincent Massey High School
• Boys	Crocus Plains Regional Secondary School
Fast pitch	Vincent Massey High School
Track and Field	Approximately 170 students from the three high schools competed in the Zone Championships

Brandon School Division does not have a League Championship for hockey and rugby. These sports have their own league that include schools from other divisions. This year, Vincent Massey Varsity Boys won the Westman High School Rugby League.

BRANDON SCHOOL DIVISION TEAMS COMPETING IN THE MANITOBA HIGH SCHOOLS ATHLETIC ASSOCIATION (MHSAA) PROVINCIAL CHAMPIONSHIPS	
Sport	School
Basketball	
• AAA Varsity Girls	École secondaire Neelin High School
• AAA Varsity Boys	École secondaire Neelin High School
Curling	
• Girls	Vincent Massey High School
• Boys	Crocus Plains Regional Secondary School
Hockey	No representative
Soccer	
• Girls	Vincent Massey High School
• Boys	Crocus Plains Regional Secondary School
Track and Field	Approximately 103 students from the three high schools competed in the MHSAA Provincial Track and Field Championships

MANITOBA HIGH SCHOOLS ATHLETIC ASSOCIATION (MHSAA) PROVINCIAL CHAMPIONSHIPS RESULTS		
MHSAA Provincial Championship	Team	Results
Basketball		
	Neelin AAA Varsity Girls	Provincial Champions
	Neelin AAA JV Boys	Consolation Winners
Track and Field	Zone 15	Many individual awards and personal best times were recorded.

The Vincent Massey Boys Varsity Rugby team qualified to compete in the Manitoba High School Rugby Provincials, a non MHSAA Provincial Championship.

Other Notes:

Brandon School Division is fortunate to have programs that continue to grow and we will look for ways to support them. Cricket, rugby, track and field, curling and badminton have all seen an increase in popularity; as we move forward, we will make every effort to provide support to these groups.

5. SCHOLARSHIP DONORS

For InformationD. Labossiere

The Brandon School Division would like to thank all the donors who support Brandon School Division students through the following scholarships:

- Bob Hamilton Memorial Award
- Brandon Clinic Medical Corporation Scholarship
- Brandon Friendship Centre/Prairie Mountain Health Scholarship
- Brandon Islamic Centre Scholarship
- Brandon Masonic Lodge No. 19, G.R.M., A.F. & A.M. Morris W. Long Masonic Scholarship
- Brandon Police Association Scholarship
- Brandon Police Service Scholarship
- Brandon School Division Acts of Kindness Scholarship
- Brandon Teachers' Association Scholarship
- Brandon Wheat City Lions "Lion Ross Metcalfe" Memorial Scholarship
- Canada India Friendship Association Scholarship
- Chemtrade Electrochem Inc. Award
- Class of '81 Memorial Scholarship
- Diamond Jubilee (1960) Chapter IODE Scholarship
- Dr. Peter Letkeman Scholarship in Recognition of High Achievement in Chemistry
- FYidoctors Award
- Gamma Master Chapter Beta Sigma Phi Award
- Gordon and Barbara Sefton Memorial Scholarship
- Guild Insurance Brokers Lend a Hand Annual Scholarship
- IANE Star Blanket Award
- La bourse Boisjoli
- Maple Leaf Foods Scholarship
- Marita Dowsett Scholarship
- MNP Scholarship
- New Era Scholarship
- Nursing Award
- Parker/Bruederlin Health Care Aide Scholarship
- The PEO Chapter R Scholarship
- Polish Gymnastic Association "Sokol" Award
- Queen Mary Chapter No. 3, Order of the Eastern Star Award

- Queen Mary Order of the Eastern Star Building Technology Award
- RBC Business Award
- Rural Municipality of Oakland-Wawanesa Award
- Scholarship in Memory of Jason Hargreaves
- Scottish Rite Masons of Brandon / The H. L. Crawford Brandon Collegiate War Memorial Scholarship
- Spencer Lee Memorial Award
- Sunrise Credit Union Scholarship
- The Rotary Club of Brandon Sunset Award
- The Sharon Monaghan Memorial Scholarship Provided by the Kiwanis Club of Brandon – Assiniboine and the Kiwanis Foundation of Canada
- Vincent Massey Alumni Committee Scholarship
- Vionell Holdings Partnership Scholarship
- Westman Award of Excellence Westman Communications Group
- Westman Immigrant Services Bursary
- Westoba Credit Union Scholarship

This is provided as information. Please contact me should you have any questions.

V. PRESENTATIONS

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. PERSONNEL REPORT

For InformationY. Otukoya

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Marc D. Casavant
Superintendent/Chief Executive Officer**



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Tuesday, June 18, 2019 – 1:00 p.m.

Boardroom, Administration Office

Present: K. Sumner, Chair, P. Bartlette S. Montague
D. Labossiere, E. Jamora, C. Cramer

1. CALL TO ORDER

The Finance and Facilities Committee Meeting was called to order at 1:01 p.m. by Committee Chair, Trustee Kevan Sumner.

2. APPROVAL OF AGENDA

Mr. Denis Labossiere, Secretary-Treasurer, added one item to the agenda: Kirkcaldy Heights School – Easement Request.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of the June 4, 2019 meeting were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A. PUBLIC SECTOR COMPENSATION DISCLOSURE REPORT FOR 2018

Mr. Labossiere reviewed the Public Sector Compensation Disclosure Report, the Audit Engagement package and report from BDO Canada LLP and answered Trustee questions.

The Public Sector Compensation Disclosure Report for 2018 was accepted as presented.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A. MARYLAND PARK SCHOOL – CHILD CARE RFP – SELECTION COMMITTEE

Mr. Labossiere advised that he, along with Mrs. Barb Miller, Principal, Maryland Park School (effective September 2019) and Ms. Caroline Cramer, Director of Facilities and Transportation, reviewed the proposals received for the Child Care Provider – Maryland Park School. Mr. Labossiere reviewed his memo to the Committee, the evaluation process and provided highlights of the YMCA of Brandon's proposal.

The Committee agreed to the recommendation as presented.

Recommendation:

That the proposal from the YMCA of Brandon to operate the Child Care Center at Maryland Park School be accepted.

B. SCHOOL TRAVEL PLANNING – TOOL KITS – ASSESSMENT

Trustee Sumner spoke in support of School Travel Planning, which aims to get more families walking and wheeling to and from school by bringing together community stakeholder to identify barriers to active transportation and creating an action plan. By implementing travel plans, schools can:

- Improve student health and school performance
- Reduce risk of collision around schools
- Fight air pollution and greenhouse gas emissions

Trustee Sumner indicated that if the Division is interested in implementing this as a pilot project at one of the schools, the Board could contact City Council which could lead to a joint exercise for BSD and the City of Brandon.

The Committee referred this item to Senior Administration to gather information and bring back to a Finance and Facilities Committee meeting in the fall.

C. TENDER – CARPET-FLOORING-ASBESTOS REMOVAL – EARL OXFORD SCHOOL, WAVERLY PARK SCHOOL, CROCUS PLAINS REGIONAL SECONDARY SCHOOL AND ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL

Ms. Eunice Jamora, Assistant Secretary-Treasurer, spoke to this item and reviewed her memo to the Committee and the proposals received.

The Committee agreed to the recommendation as presented.

Recommendation:

That the Tender from Jacobson Commercial Ltd. in the amount of \$61,755.33 (including taxes) for the Carpet and Flooring Supply/Installation at Earl Oxford and Waverly Park and for the Carpet and Flooring Supply/Installation with asbestos removal at Crocus Plains Regional Secondary School and École secondaire Neelin be accepted.

D. KIRKCALDY SCHOOL EASEMENT REQUEST – BELLMTS

Mr. Labossiere updated the Committee on a request received from BellMTS for an easement on Kirkcaldy Heights School property. The area affected is near the drainage ditch along the south side of school yard. The purpose of the easement request is to replace an existing cable that will be lost due to the City of Brandon riverbank restoration. The existing easement is 2.1 meters wide and BellMTS is requesting a 2.9 meter wide extension. The proposed work would be done with directional drilling equipment, so there would not be any surface disruptions on this property. Should there be any such disruptions they would be restored by BellMTS. The Division has reviewed the request and has no issues with the easement.

The Committee agreed to the recommendation as presented.

Recommendation:

That the Brandon School Division supports an easement agreement with BellMTS for the southern portion of the Kirkcaldy Heights School property whereby BellMTS can install new underground cable.

E. CONFIRM PAYMENTS OF ACCOUNT (MAY)

The payments of account for the month of May were provided for information.

The report was accepted as circulated.

F. REVIEW MONTHLY REPORTS (MAY)

Mr. Labossiere reviewed the monthly reports and discussed the projected variances for the 2018-2019 school year. Trustees asked questions for clarification.

The monthly reports were accepted as circulated.

6. OPERATIONS INFORMATION

- The Secretary-Treasurer and the Director of Facilities and Transportation provided updates on the following projects:
 - Riverheights School – Roof Replacement
 - Vincent Massey High School – Fitness Studio
 - King George Roof Top Unit Replacement
- The Secretary-Treasurer provided updates on the following reports:
 - Ameresco Report – will be presented to the Committee in October
 - Baragar Report – Catchment information for Maryland Park School has been sent to Baragar to incorporate into the new report and it will be distributed once available.
- The Assistant Secretary-Treasurer reviewed the summaries for Tenders under \$50,000.

7. NEXT REGULAR MEETING: Thursday, September 5, 2019, 1:00 p.m., Boardroom

The meeting adjourned at 2:33 p.m.

Respectfully submitted,

K. Sumner (Chair)

P. Bartlette

S. Montague

J. Murray (Alternate)